

# SHAWNEE SLOPES GOLF COURSE - LAND USE CHANGE (LOC) AMENDMENT DRAFT TRACKING RECORD

## - Key Contacts -

File Manager – Land Use and Planning  
Darren Todd – darren.todd@calgary.ca

LUMAC & President’s Council Chair  
Tony Cleveland – tonyrct1@telus.net

Alderman Diane Colley-Urquhart  
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New Community Planning  
Mgr. Wilf Richter – 403-268-2219  
Coor. Scott Lockwood – 403-268-2423

Shawnee/Evergreen President  
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Ward 13 Office – Executive Assistant  
Anthony Masleck – 403-268-1624

## LAND USE/OUTLINE PLAN AMENDMENT – FILE NUMBER: LOC2010-0005

- Recommendations and concerns voiced in this category concern the: local roads, sidewalks and pathways, open spaces, land use districts and natural areas presented by the applicant in the application.
- Concerns about the approval of the entire application are not considered, this process concerns only the actual plans for the proposed community and its features.

#	Item	Description	Volunteer	Staff	Responsible/Action By	Timeline
1	<b>Submission &amp; Review</b>	<ul style="list-style-type: none"> <li>• Developer submits their application and all required technical studies to the Planning Department</li> </ul>		CPAG	<ul style="list-style-type: none"> <li>• City staff is required to ensure that the application is complete</li> </ul>	November 2009
2	<b>Submission deemed complete</b>	<ul style="list-style-type: none"> <li>• Application was not deemed complete upon submission and applicant was required to take additional steps.</li> </ul>		CPAG	<ul style="list-style-type: none"> <li>• Applicant fulfilled the terms set out by City Staff</li> </ul>	January 2010
3	<b>Application Circulation</b>	<ul style="list-style-type: none"> <li>• Application is circulated and reviewed by various City and external departments and individuals (as listed below);</li> </ul> <p>Application will be circulated to:</p> <ul style="list-style-type: none"> <li>➤ Four City departments referred to as the Corporate Planning Applications Group (CPAG) consisting of: Planning, Transportation, Urban Development (Engineering) &amp; Parks;</li> <li>➤ A standard list of external referees (including the Ward Alderman, Community Association, Utility companies, Police, Fire/EMS, School Boards, and Provincial groups such as Alberta Infrastructure and Alberta Health Services); and</li> <li>➤ Registered Lot owners abutting the</li> </ul>		Scott Lockwood Darren Todd	<ul style="list-style-type: none"> <li>• Adjacent land owners will receive an information package and request for comment form. Submitting comments is voluntary, not mandatory;</li> <li>• Community Association and affected community members should collaborate and submit their comments and concerns to CPAG.</li> </ul>	February/ March 2010 - See the circulation cover sheet for comments submittal deadline

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		Outline Plan application boundary and large land owners adjacent to the application boundary.				
4	<b>Circulation Comment Review</b>	<ul style="list-style-type: none"> <li>CPAG staff compile their comments in a document referred to as a Detailed Team Review (DTR) form which is sent to the applicant/developer;</li> <li>Written comments submitted from external referees and landowners are reviewed/compiled by City staff and sent to the applicant/developer;</li> </ul>		Scott Lockwood Darren Todd Wilf Richter		March through April
5	<b>Issue Resolution Phase</b>	<ul style="list-style-type: none"> <li>City staff and the applicant/developer then enter into a phase of issue resolution</li> </ul>		Scott Lockwood Darren Todd Wilf Richter		Issue resolution will take variable time depending on the complexity of the issues raised though the circulation.
6	<b>City Recommendation Phase</b>	<ul style="list-style-type: none"> <li>When the outstanding issues have been addressed by the applicant/developer, City staff makes recommendations on the application to the decision-making bodies (noted below).</li> <li>The City will base its recommendations on the application based primarily on the following factors: compliance with current city-wide planning/development objectives, resolution of technical</li> </ul>		Scott Lockwood Darren Todd Wilf Richter		TBD

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		<p>requirements such as provision of utilities and transportation issues, and the compatible integration of the proposed development within the site context;</p> <ul style="list-style-type: none"> <li>Please note: City staff only make recommendations on the proposal. Calgary Planning Commission makes the decision on the Outline Plan (site plan) portion of the application and Council makes the decision on the Area Structure Plan amendment and Land Use Amendment.</li> </ul>				
<b>7</b>	<b>Calgary Planning Commission</b>	<ul style="list-style-type: none"> <li>CPC makes a decision on the Outline Plan and provides a recommendation on the Land Use Amendment to Council</li> </ul>				TBD
<b>8</b>	<b>Public Hearing of Council</b>	<ul style="list-style-type: none"> <li>CPC recommendation on the Land Use application is presented at a Public Hearing of City Council for decision</li> </ul>			<ul style="list-style-type: none"> <li>Significant preparation on the community’s part will be required to voice the resident’s concerns at the Public Hearing of Council.</li> <li>Community members will be given 5 minutes each to speak and make presentations</li> </ul>	TBD
<b>9</b>	<b>Council Decision</b>	<ul style="list-style-type: none"> <li>City Council will make the final decision on the ASP Amendment</li> </ul>				TBD

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## COMMUNITY CONSULTATION PROCESS

#	Item	Description	Volunteer	Staff	Responsible/Action By	Timeline
10	<b>Special Meeting of LUMAC</b>	<ul style="list-style-type: none"> <li>Meeting with LUMAC, President's Council, SECA Executive and City Administration to introduce the application and explain the process moving forward.</li> </ul>	Diane & Tony	Scott Lockwood Darren Todd Wilf Richter	<ul style="list-style-type: none"> <li>Admin Action: Provide copies and overview of the LOC and ASP Amendment application, the application review process and community consultation process, to Alderman Colley Urquhart's President's Council / LUMAC / Shawnee Community Association.</li> </ul>	January 28 <sup>th</sup> , 6:30-8:30pm, Tri-Services
11	<b>SECA Town Hall Meeting</b>	<ul style="list-style-type: none"> <li>SECA Board will host a public town hall meeting on the application and organize comments for the City to review</li> </ul>	SECA board		<ul style="list-style-type: none"> <li></li> </ul>	Postponed
11	<b>Alderman Colley-Urquhart's Open House</b>	<ul style="list-style-type: none"> <li>Open House meeting with City Administration present to answer any questions.</li> </ul>	Diane, Anthony & Riley	Scott Lockwood Darren Todd Wilf Richter	<ul style="list-style-type: none"> <li>Admin Action: Attend Alderman Colley Urquhart's public open house / meeting to present and provide an overview of the LOC and ASP amendment application.</li> </ul>	TBD
12	<b>Public Open House</b>	<ul style="list-style-type: none"> <li>Public open house to receive feedback from the general public on the LOC and ASP Amendment application</li> </ul>		Scott Lockwood Darren		Mid-May

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				Todd Wilf Richter		
<b>13</b>	<b>Meeting with LUMAC, PC, &amp; SECA</b>	<ul style="list-style-type: none"> <li>City staff to present position of Administration on the LOC and ASP Amendment application</li> </ul>			<ul style="list-style-type: none"> <li>City Staff present proposed policy, recommendations on the Outline Plan etc.</li> </ul>	Mid-June
<b>14</b>	<b>Public Open House</b>	<ul style="list-style-type: none"> <li>Public open house to present to the public the recommendations of Administration on the LOC and ASP Amendment application</li> </ul>		Scott Lockwood Darren Todd Wilf Richter	<ul style="list-style-type: none"> <li>City Staff present proposed policy, recommendations on the Outline Plan etc.</li> </ul>	Late June
<b>15</b>	<b>Regular meetings with the SECA board</b>	<ul style="list-style-type: none"> <li>City staff will meet regularly with Community Association (CA) representatives to provide updates on the status of the application;</li> </ul>	SECA Executive	Scott Lockwood Darren Todd Wilf Richter	<ul style="list-style-type: none"> <li>City staff will meet regularly with Community Association (CA) representatives to provide updates on the status of the application;</li> </ul>	Ongoing

## TRANSPORTATION

#	Item	Description	Volunteer	Staff	Responsible/Action By	Timeline
<b>15</b>						
<b>16</b>						

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<b>17</b>					
<b>18</b>					

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## ENVIRONMENTAL

#	Item	Description	Volunteer	Staff	Responsible/Action By	Timeline
<b>19</b>						
<b>20</b>						
<b>21</b>						

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## RECREATION/PARKS

#	Item	Description	Volunteer	Staff	Responsible/Action By	Timeline
<b>22</b>						
<b>23</b>						
<b>24</b>						